

INSTRUCTIONS FOR THE HOMESTAY FAMILY APPLICATION

Shimamura, LLC, dba EduAbroad (“EduAbroad”) is delighted that you are considering hosting an international student as a homestay family. Please complete the information on the following pages to help us begin the process of matching your family to an appropriate student. By submitting this application, you understand and agree to EduAbroad conducting a criminal background check for any adults living in your home.

This form can be completed on your computer (use the tab key to move from field to field; check boxes as indicated; form will expand as you type). Or the form can be printed out and completed by hand; **please print neatly**. The form is intended to provide a thorough introduction of your family to the exchange student who will be coming to your home. Just as you will receive a packet of information about your student, the bulk of your application will be provided to your student (references remain confidential and will not be shared with anyone).

With this form, please provide three or four photographs of your family members, your home and, if possible, of the room in which your student will be sleeping during the exchange. In addition, please provide copies of driver’s licenses or other government issued IDs for every family member 18 years of age or older. When you are finished completing the form, we will advise you of the next step.

CHECK LIST

- Application (2 pages)
- Letter of Introduction
- Family Photographs (3 or 4 of family members, home, and, if possible, of room where your exchange student will sleep)
- Driver’s licenses or other government issued ID for each family member 18 years of age or older

Thank you very much for your interest in promoting international goodwill, respect, cultural diversity, and understanding.

HOMESTAY FAMILY APPLICATION

This form can be completed on your computer. Use the tab key to move from field to field. The field and form will expand as you type.

Relationship	Name (First, Middle, and Last)	Occupation / Highest level of education	Date of Birth and Social Security No.
Parent 1		/	/
Parent 2		/	/

List any other individuals that are living in the home including other homestay students. If there are more than six family members, please list others on separate sheet.

Has any of the individuals listed above gone by another name: If so, please include the following:

Name	Other Aliases

Street Address: _____

City: _____ State: _____ Zip Code: _____

Number of bedrooms/baths: _____ / _____

Parent 1	Parent 2
Cell Phone: _____	_____
Work Phone: _____	_____
Email Address: _____	_____

Check all that apply:

- We prefer to host: Female Male Either
- We prefer to host ages: 13 - 14 15 - 16 17 - 18 19 and Above

Which school(s) can the student attend: _____, _____, _____

Which attribute ***MOST*** accurately describes your family (choose 5):

- | | | | | |
|--------------------------------------|-------------------------------------|----------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Warm | <input type="checkbox"/> Protective | <input type="checkbox"/> Orderly | <input type="checkbox"/> Conservative | <input type="checkbox"/> Reserved |
| <input type="checkbox"/> Religious | <input type="checkbox"/> United | <input type="checkbox"/> Serious | <input type="checkbox"/> High Standards | <input type="checkbox"/> Formal |
| <input type="checkbox"/> Active | <input type="checkbox"/> Cheerful | <input type="checkbox"/> Strict | <input type="checkbox"/> Open | <input type="checkbox"/> Tolerant |
| <input type="checkbox"/> Disciplined | <input type="checkbox"/> Political | <input type="checkbox"/> Relaxed | <input type="checkbox"/> Athletic | <input type="checkbox"/> Easy-going |

Which attribute ***LEAST*** accurately describes your family (choose 5):

- | | | | | |
|--------------------------------------|-------------------------------------|----------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Warm | <input type="checkbox"/> Protective | <input type="checkbox"/> Orderly | <input type="checkbox"/> Conservative | <input type="checkbox"/> Reserved |
| <input type="checkbox"/> Religious | <input type="checkbox"/> United | <input type="checkbox"/> Serious | <input type="checkbox"/> High Standards | <input type="checkbox"/> Formal |
| <input type="checkbox"/> Active | <input type="checkbox"/> Cheerful | <input type="checkbox"/> Strict | <input type="checkbox"/> Open | <input type="checkbox"/> Tolerant |
| <input type="checkbox"/> Disciplined | <input type="checkbox"/> Political | <input type="checkbox"/> Relaxed | <input type="checkbox"/> Athletic | <input type="checkbox"/> Easy-going |

EDUABROAD HOMESTAY FAMILY APPLICATION (CONTINUED)

Which best describes your home:

Urban

Suburban

Country

Apartment

Condominium

Single Family Home

Will the student have his/her own room: Yes No

If no, with whom will the students share a room? (Students may share rooms with siblings of the same sex, but must have their own beds.)

What is the nearest airport to your house? How long does it take to get there?

Please list any hobbies, activities, sports, events in which your family participates:

Please indicate your religious preference, if any:

Are you planning any trips or vacations during the year? If yes, will your student accompany you? If so, what costs will the student have?

Please indicate any chores you will expect your student to perform:

Are there any serious health issues for any family members? If yes, please describe them and how they may impact the your student:

Does anyone in the family smoke? If yes, please describe where (e.g., inside the home or outside only).

Does anyone in your family drink alcohol? If yes, how often?

Could your family accommodate a vegetarian or a student with other special dietary considerations if the student was able to prepare his or her own meals?

Please describe any pets you have and indicate whether they reside (e.g., inside the home or outside only):

Are any other languages spoken at home? If so, please indicate what languages:

Describe a typical day and week for your family:

Briefly describe (a) why your family would like to host an exchange student, and (b) what your family expects to gain from the experience

LETTER OF INTRODUCTION

This form can be completed on your computer. Use the tab key to move from field to field. The field and form will expand as you type.

Below (or on a separate page), please write a letter that introduces you to your student. Please provide a sense of who you and your family are and why you would like to host him or her. We will be forwarding this application form, photos, and letter of introduction to your student!

Family Photos

This form can be completed on your computer. Use the tab key to move from field to field. The field and form will expand as you type.

EXPECTATIONS

The following is an example of the agreement you will be asked to sign upon placement of an exchange student in your home. It is provided only to share information with you and your signature is not required at this time.

This is in agreement between Shimamura, LLC, doing business as EduAbroad (“EduAbroad”) and _____ (“Homestay Family”) for the hosting of an international student. EduAbroad will pay Homestay Family \$_____ a month and Homestay Family will make every effort to create and maintain a pleasant and educational homestay experience for the student.

Student name: Student Name, (“Host Student”)

Host Student’s School: _____ (the “School”)

Approximate dates of stay: _____ (Note, living arrangements are always subject to change, and this agreement is in essence a month- to-month arrangement)

Homestay Family Specific Agreements:

Homestay Family agrees to:

1. Provide breakfast and dinner every day (and include lunch on weekends) and make reasonable efforts to accommodate any dietary restrictions and allergies the Host Student may have.
2. Provide the Host Student with his/her own private room, which will have a bed, desk, closet, internet access, and adequate lighting for studying.
3. Provide either a private or shared bathroom for the Host Student's use.
4. Speak English at home to support the Host Student’s education in the English language.
5. Inform the Host Student of reasonable household chores for which the student will be responsible and rules that he/she will be expected to abide by and advise EduAbroad if any problems arise with the Host Student meeting such chores or rules.
6. Keep in contact with the School regarding Host Student’s attendance/tardies and academic progress and assist the Host Student where reasonable to improve the Host Student's performance.
7. Inform the School and EduAbroad if there will be any changes made to the living arrangements at least fourteen (14) days in advance of the changes, including moving Homestay Family’s residence or adding people to Homestay Family’s home.

EDUABROAD HOMESTAY FAMILY APPLICATION (CONTINUED)

8. Refrain from getting a new household pet if the Host Student is allergic to the pet.
9. Agree to submit to a criminal background check and to complete any other action required related to the background check.
10. Immediately inform EduAbroad of any circumstance that would impact the Host Student's safety.
11. Agree not to make other housing agreements with the Host Student or assist in arranging any other housing arrangements for the Host Student.
12. Direct to EduAbroad requests by the Host Student who wishes to continue his/her stay beyond the scheduled time all; any extensions must be directed to EduAbroad.
13. Agree not to disclose the financial terms of this agreement to the Host Student, the School, or any others and refer all questions from the Host Student or anyone else regarding homestay rates or other terms to EduAbroad. This is important because not all students are under the same rate structure in as services may be bundled or different services may be provided.
14. Provide 30-day notice to cancel this agreement and agree to accept 30-day termination by EduAbroad.
15. Agree to release any claims against the School, EduAbroad and their officers, agents, and employees, including, but not limited to, those involving physical or mental injuries and any other loss, damage, accident, delay or expense resulting from the student's stay in my home. In addition, I agree to indemnify the School and EduAbroad for any such claims if brought by someone else residing in my home.

The Homestay Family understands that the first seven (7) days is a trial period for Homestay Family and the Host Student. During this period, either the Host Student or the Homestay Family may refuse the placement for any reason. After the trial period, the Homestay Family agrees to notify EduAbroad of any difficulties that may exist with the Host Student. If another placement is necessary, Homestay Family agrees they will give EduAbroad a thirty-day notice to find another host family.

The Homestay Family understands that they will receive a 1099 misc. income reporting form from EduAbroad for tax purposes at the beginning of each new year in which Homestay Family is being paid to host a student.

Social security number/EIN for tax purposes is

Name: _____ SSN/EIN: _____

Name: _____ SSN/EIN: _____

EduAbroad Specific Agreements:

EduAbroad agrees to:

1. Pay \$_____/month for homestay family services. The first and last months will be a prorated amount.
2. Release the Homestay Family from liability for any damages, injuries, and/or violations incurred by the Host Student.
3. Provide ongoing support for Host Student and Homestay Family and to act in a capacity to resolve problems and disputes as they may arise, if any.
4. Provide 30-day notice to cancel this agreement and agree to accept 30-day termination by Homestay Family.
5. Agrees to waive and release all claims against the Homestay Family resulting from any mental or physical harm, loss, damage, accident, delay or expense resulting from the student's term of stay with the homestay family. EduAbroad agrees to indemnify the Homestay Family with regards to any financial obligations or liabilities that may be incurred or any damage or injury to the Host Student or to the property of others that may result from the Host Student's participation in this program.

Both parties acknowledge and agree to the terms and conditions of this agreement:

HOMESTAY FAMILY

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

Shimamura, LLC, doing business as EduAbroad

SIGNATURE: _____ DATE: _____